Academy of Distinguished Teachers
Executive Committee

MINUTES

Thursday, December 4, 2008
2:00-3:30 p.m.
ITV

Present: Jay Hatch, Karen Zentner Bacig, Jeremy Hernandez, Phil Baird, Dan Svedarsky, Denny Falk, Paula O’Loughlin, Jon Anderson

Regrets: Jim Rothenberger

Executive Committee Chair
Jay Hatch served as chair during 2007-2008.

Primary responsibility of the chair is to help facilitate planning of and then facilitate things at retreat.

Paula O’Loughlin, UMM, has agreed to chair for 2008-2009. Term as chair will run through 2009 retreat.

Budget Discussion
  - Small grant program
  - Conference
  - 2009 Retreat

Important to look at impact of what we do relative to what we cut.

Ideas:
  - Alternate conference one year and grant one year. Could use conference year to encourage more people to apply for the grants, perhaps.
    - Is there a concern that if we do a grant every other year we impact continuity and lose something?
  - Ask people to pay from their personal funds a small amount for the retreat. This may cause some people not to go.
    - Share rooms? Does not seem to be an attractive option.
    - Cut mileage? May be more willing to do this. Also continue to continue to encourage car pooling. Maybe only reimburse use of University vans or carpools with at least four or more people in the vehicle.
  - Reduce small grant program to $5K and do every year.
  - Conference
    - Concerns re cutting mileage and hotel rooms for coordinate campus people
- Could cut continental breakfast and just have coffee, tea and water. Would this impact attendance at opening welcome and key note? Does Radisson have a complimentary breakfast? We don’t think so.
- Again, reimburse carpoolers and those who carpool in U vans
- Reimburse for double occupancy rooms or at least encourage
- What about cutting retreat to one night? Think we’d see fewer attend – too far to come. Would also impact some of the real benefits of the retreat via the interactions people have. Also, can’t get into the amount of things and the depth that we currently do. Many see the retreat as one of the tangible benefits of being an ADT member.
- Suspend idea for Sunday night pre-award ceremony reception?

In short term we need to start encouraging people to economize for retreat and conference.

Priorities:

1. Alternate conference and grant years and keep grant amount the same. Or could do grant each year but cut in half. Either way, outcome is the same.

Need to think about mission of ADT as we make decisions about budget-related items.

**ADT Retreat Follow Up**
- Addressing implicit bias in recruitment, hiring and retention of faculty of color
- Supporting resources relative to diverse learners
  - Increase awareness of student mental health issues
    - Mental health statement on syllabi
    - Collaborating with groups on our campuses working on these issues
    - Use of Wiki to amass resources
- Role in campus assessment
  - Case studies and best practices on our campuses
  - Critical examination of our own teaching

**TO DOs:**

- **Karen** will send mental health statement link to all ADT and encourage all to put on syllabi, discuss with students, and then follow up with those who did so. Can include in discussion at fall 2009 retreat. Mental health session at retreat was most highly rated session.

- Develop Wiki around resources related to diverse learners. **Karen** will talk with Helen Mongan-Rallis re setting this up.
  - Mental Health
  - Assessment
Working with administration re recruitment and retention issues, particularly of diverse faculty. Karen will contact Rusty Barceló, Carol Carrier and Arlene Carney about coming to one of our spring meetings.

- What can we do to help OED and what can OED do to help us?
- What are the resources within OED, especially for the Coordinate Campuses?
- Who else should be part of the conversation? Arlene Carney. Carol Carrier.
- Could have a conversation with Rusty, Arlene and Carol and then develop one or more proposals to the membership of the ADT.

Other Business

- OIT Academic Technologies Advisory Committee (ATAC) invitation from Linda Jorn, Director of the Digital Media Center.
  - Karen will send invitation to Helen Mongan-Rallis, and cc Denny, with strong endorsement of EC

- UTOP
  - Two faculty involved at UMD during fall have found experience to be a wonderful experience. Both have found it helpful to work with someone of another generation.
  - Materials are updated now to send a request to broader ADT to apply for spring semester. Denny will send information to Karen to send out.
  - Deadline will be December 15th to apply for spring
  - Criteria
    - Someone from each campus – seed project.
    - Quality of application based on purpose of grant (increasing understanding of teaching-learning process; exploration of teaching as a career;

- Should people from other campuses be included in spring selection or should Denny and Helen do it? EC thought it fine for Denny and Helen to do it.
- Duluth campus includes campus-based teaching award winners in their ADT group. One of fall participants is a Blehart award winner. Should spring applicants include these people too or just ADT members? Ok to open to all.

DO: Set spring meetings. Karen will send request for schedules.